

**MANUAL-2**

Name	Sri Subrat Kumar Mishra			
Designation	Director			
Power & Duties	Administrative	1	Governing Board	All Power
		2	Director	Executive Head
		3	Administrative-cum-Accounts Officer	Administrative execution officer
	Financial	1	Governing Board	All Power
		2	Director	Salary any amount & other expenditure beyond Rs. 2.0 lakhs with approval of Chairman.
		3	Administrative-cum-Accounts Officer	up to Rs.500/- per expenditure



**Administrative-cum-Accounts Officer.**