

ORISSA STATE SEED & ORGANIC PRODUCTS CERTIFICATION AGENCY
326, BARAMUNDA, BHUBANESWAR



Ref No. 1602 /

Date. 20.10.22 /

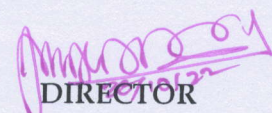
E-mail: directorossca@rediffmail.com

Quotation Call Notice

Sealed Quotations in plain paper/ letter pad are invited from the intending registered Firms/ Authorized Distributors/ Dealers located at Bhubaneswar having valid GST Registration Number for supply of office stationery & computer consumable items to **Director, Odisha State Seed & Organic Products Certification Agency, 326, Baramunda Bhubaneswar-751003** under Agriculture & Farmers Empowerment Department, Bhubaneswar as per the specification given in Annexure-I & Annexure-II. The same is available in the office website-www.ossopca.nic.in. Any quotationer may apply the items under both an Annexure-I and II or either I or II.

The Quotationer shall have to furnish the offer/price of the articles showing basic prices including GST thereon in the prescribed format along with the following documents-

- i) Price bid in the prescribed format
 - ii) Copy of GST Registration Number
 - iii) An undertaking to the effect that the firm has not been blacklisted by the State Govt./ Central Govt./ Public Sector Undertakings/ Corporations.
- The Quotation should reach the O/o the Director, Odisha State Seed & Organic Products Certification Agency, 326, Baramunda Bhubaneswar-751003 on or before **09.11.2022 by 2:00 PM** and shall be opened on the same day at **3:30 PM** in the presence of members of the Purchase Committee.
 - The Quotationer has to ensure that the price bid is received in this Office before the scheduled date & time. The authority is not responsible for late received of Quotation in this Office.
 - The Quotations received incomplete in any manner or after the scheduled date & time shall be summarily rejected.
 - The authority reserves the right to reject all or any Quotation without assigning any reason thereof.
 - The selected Quotationer will sign certain terms & conditions of the contract.
 - The final price shall remain valid for a period of one year from the date of award of the contract or till further order by the authorities.


DIRECTOR

Memo No. 1603 /

Date 20.10.22

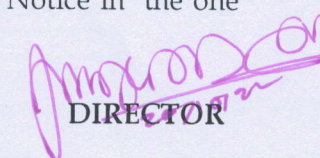
Copy along with Annexure-I & II forwarded to Web Admin, OSSOPCA with a request to upload the Quotation Call Notice in this office website immediately for wide circulation.


DIRECTOR

Memo No. 1604 /

Date 20.10.22

Copy along with Annexure-I & II forwarded to the Advertising Manager, I&PR Dept., Govt. of Odisha, Bhubaneswar with a request to publish the Quotation Call Notice in the one daily Odia & one daily English newspaper on dt. 26.10.22


DIRECTOR

Copy to Notice Board

Consumable Items			
Sl. No	Items Name	Cost per Unit/Packet/ Different Specifications	Remarks
1	A4 Size Paper		
2	Acid		
3	Arch File		
4	Battery (Different Sizes)		
5	Blitching Powder		
6	Broom		
7	Brush (Latin)		
8	Calculator		
9	Calling Bell		
10	Cello Tape		
11	Colin		
12	Cup-plates		
13	Dak File		
14	Dungle		
15	Dustbin		
16	Duster cloth		
17	Envelope		
18	Envelope(A4)		
19	Eraser		
20	Febistick		
21	File Tag		
22	Flylip		
23	Folder (Different Sizes)		
24	Glass		
25	Godrej AER Refreshner		
26	Hand Sinitizer		
27	Hand Towels		
28	Hand Wash		
29	Harpic		
30	Highlighter		
31	Jems Clip		
32	LED Barlight		
33	LED Bulb		
34	Lock		
35	Mop		
36	Naphtholine		
37	Note Pad (All Sizes)		
38	Paper Cutter		
39	Pen (Rs.10-20 M.R.P)		
40	Pen (use & through)		
41	Pen Double sided		
42	Pen Stand		
43	Pencil		
44	Pencil Cutter		
45	Permanet Marker		
46	Phynile		
47	Pitch Board		
48	Punching machine (Single & both side)		
49	Refil		
50	Register (All type)		
51	Room Freshner		
52	Scale (Steel, Plastic & Wood)		
53	Secissor (medicum & small)		
54	Skotch Brite		
55	Soap		
56	Stapler PIN (All Sizes)		
57	Stapler(Small & Medium)		
58	Stick File		
59	Surf Excel		
60	Thromoflash (5 lit., 500 ml & 250 ml)		
61	Towels (big)		
62	Towels (small)		
63	Tumbler		
64	VIM Bar Liquid		
65	Wall Clock		
66	Water Bottle (Steel)		
67	White Board Marker		
68	Whitener		
69	Mosquito Repellant Machine & Liquid		

Annexure-II

Consumable Items for Computer & Printer			
Sl. No	Items Name	Cost per Unit/Packet	Remarks
1	Black Tonner Powder		
2	Blade		
3	D. C		
4	Data Cable		
5	Drum		
6	Extension Cod		
7	Fuser Drive Gier		
8	Hard disk (1 TB, 2 TB & latest upgraded storage capcity)		
9	Keddy Cess (Laptop)		
10	Keypad		
11	Laser Scanner Unit		
12	Magnet		
13	Mouse		
14	Networking Cable		
15	Networking Cable Connector		
16	PCR		
17	Pendrive (16 GB, 32 GB & 64 GB)		
18	Pickup		
19	Pressure Roler Bushing Unit		
20	RAM		
21	SD Card		
22	Special Drum		
23	Taflon Roller		
24	UPC Battery		
25	WIFI Adaptor		
26	Wiper		